



To: Members of the Democratic  
Services Committee

Date: 7 February 2013

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Dear Councillor

You are invited to attend a meeting of the **DEMOCRATIC SERVICES COMMITTEE** to be held at **10.00 am** on **FRIDAY, 15 FEBRUARY 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G Williams  
Head of Legal and Democratic Services

## **AGENDA**

### **1 APOLOGIES**

### **2 DECLARATIONS OF INTEREST**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

**4 MINUTES OF THE LAST MEETING** (Pages 5 - 10)

To receive and approve the minutes of the Democratic Services Committee meeting held on 13<sup>th</sup> December, 2012 (copy attached).

**5 COMPARISON OF RESOURCES FOR SCRUTINY IN NORTH WALES**  
(Pages 11 - 18)

To consider a report by the Democratic Services Manager (copy attached) regarding the resources available to each authority and examples of how they are deployed.

**6 RESULTS OF TIMINGS OF MEETINGS SURVEY** (Pages 19 - 30)

To consider a report by the Democratic Services Manager (copy attached) assessing the results of the survey.

**7 UPDATE ON FINAL STATUTORY GUIDANCE:**

**(a) JOINT SCRUTINY COMMITTEES**

**(b) ANNUAL REPORTS BY MEMBERS**

To consider a verbal report by the Democratic Services Manager regarding an update on Joint Scrutiny issues and processes for supporting Annual Reports.

**8 FORWARD WORK PROGRAMME**

To consider future items.

**MEMBERSHIP**

**Councillors**

Bill Cowie  
Stuart Davies  
Martyn Holland  
Gwyneth Kensler  
Barry Mellor  
Win Mullen-James

Bob Murray  
Peter Owen  
Merfyn Parry  
Arwel Roberts  
Gareth Sandilands

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